



## WALTON COUNTY BOARD OF COMMISSIONERS

### Human Resources

303 S. Hammond Drive, Suite 331 - Monroe, GA 30655

Office: 770-267-1329 ~ Fax: 770-267-1415 ~ Email: [hr.resume@co.walton.ga.us](mailto:hr.resume@co.walton.ga.us)

Monday – Friday 8:00 a.m. – 5:00 p.m.

### JOB OPPORTUNITY

### Internal and External Notification

WALTON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

**POSITION TITLE:** Athletic Aide, Temporary FY17-75

**DEPARTMENT:** Parks & Recreation

**ENTRY SALARY:** \$11.55 per hour, **NO BENEFITS**

**PAY GRADE:** 8

**REQUIREMENTS:** Perform basic duties as assigned to facilitate the community center programs at a designated County site. Duties include coordinating instructional classes, facility rentals, fitness memberships, and daily activities. Reception duties, including but not limited to, answering phones, interacting with the public, cleaning facilities including equipment. Also perform basic maintenance duties at designated athletic complexes.

**RÉSUMÉS SUBMITTED WITHOUT AN APPLICATION WILL NOT BE CONSIDERED.**

**MINIMUM QUALIFICATIONS:** High school diploma or equivalent.

**DEADLINE FOR APPLICATIONS:** 5:00 PM – May 15, 2017

**REPLY TO:** Walton County Human Resources – 303 S. Hammond Drive, Suite 331 – Monroe, GA 30655.

**POSTED: 05/02/2017**